



## GOVERNMENT OF ASSAM

## OFFICE OF THE DISTRICT COMMISSIONER DIMA HASAO DISTRICT HAFLONG.

eCF No. 114999/EMRS/704-708

Dated Haflong the 21<sup>st</sup> of July 2025.**Short Quotation Notice**

Sealed quotations affixing non-judicial court fee stamp worth Rs.8.25 (Rupees Eight and Twenty-Five Paisa) only are hereby invited from reputed firms/individuals having valid GST registration for providing various items for students of EMRS Ardaopur, Dima Hasao for the academic session of 2025-2026. The Quotations will be received up to 3PM on the 28<sup>th</sup> of July 2025 and will be opened on the same day in the presence of the procurement committee and the quotationers. The details are as follows:

**Name of Items: Dinning Utensils.**

| Sl.No | Name of Items                              | Quantity (per student) |
|-------|--|------------------------|
| 1     | Stainless Steel plate with 05 compartments | 1                      |
| 2     | Steel glass                                | 1                      |
| 3     | Steel Spoon                                | 1                      |
| 4     | Steel Bowl                                 | 1                      |
| 5     | Plastic bucket and mug (bathroom use)      | 1                      |

**Name of items: Toilet Items.**

| Sl.No | Name of Items                     | Quantity (per student) |
|-------|-----------------------------------|------------------------|
| 1     | Bathing soap (75gm)               | 2                      |
| 2     | Washing Soap (100gm) branded      | 3                      |
| 3     | Tooth Paste 50gm branded          | 1                      |
| 4     | Tongue Cleaner-steel              | 1                      |
| 5     | Tooth brush branded               | 1                      |
| 6     | Shoe polish branded               | 1                      |
| 7     | Shoe brush                        | 1                      |
| 8     | Hair cutting                      | 1                      |
| 9     | Sanitary Napkin for girls branded | 1                      |
| 10    | Hair oil (50ml) branded           | 1                      |
| 11    | Shampoo 30ml branded              | 1 (boys)               |
| 12    | Shampoo 50ml branded              | 1 (girls)              |

**Name of Items: Bedding Items.**

| Sl.No | Name of Items                                       | Quantity (per student) |
|-------|---|------------------------|
| 1     | Coir mattress (6x3 feet) (3inh coir and 1inch foam) | 1                      |
| 2     | Bed Sheet (chadar)                                  | 1                      |
| 3     | Bed sheet   | 1                      |
| 4     | Pillow  | 1                      |
| 5     | Pillow Cover  | 2                      |
| 6     | Mosquito Net  | 1                      |
| 7     | Towel (good quality)                                | 2                      |

**Terms & Conditions:**

1. The rate should be quoted both in figure and words inclusive of GST as per applicable rate.
2. Copy of GST Registration Certificate and PAN Card must be submitted along with quotation papers.
3. The Sealed cover should be superscribed with the name of the firms/individuals.
4. Earnest money of Rs.3000/- should be enclosed in the form of demand draft in favour of DC Dima Hasao.
5. The successful qoutationer will have to supply the items within the period of given time failing which the offer will be treated cancelled and the earnest money will be forfeited.
6. The earnest money of Rs.3000/- for unsuccessful quotations will be refunded.
7. The Undersigned does not bind himself to accept the lowest rate or quotations or to assign any reason for accepting or rejection of any quotations.
8. Payment of bills against all the items rendered will be done subject to availability/allotment of fund from Govt. under appropriate head of account.

District Commissioner,  
Dima Hasao Dist, Haflong.  
Dated Haflong the 21<sup>st</sup> of July 2025.

Memo No. eCF 114999/EMRS/704-708

Copy to:

1. The Director, Tribal Affairs (P), Assam & Member Secretary, Assam State Level EMRS Society for information.
2. The D.I.O, NIC, Haflong for information and uploading in the official website.
3. The D.I & P.R.O, Haflong for information and necessary action.
4. Local Firms/individuals.
5. Office File.

District Commissioner,  
Dima Hasao Dist, Haflong.